



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

**S.A. MANVI LAW COLLEGE**

**K. L. E. SOCIETYS S. A. MANVI LAW COLLEGE, POST BOX NO. 82, NEAR  
HATALAGERI NAKA, MASARI, GADAG 582101**

**582101**

**[www.samlcg.ac.in](http://www.samlcg.ac.in)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**May 2023**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Over a Century ago, in 1916, the region of Karnataka experienced the birth of a new era – the Karnatak Lingayat Education Society. It was a humble initiative that would transform the bleak educational landscape in Karnataka and Maharashtra. The saga began with its illustrious founders. Sri. Chachadi Veerabhadrapa Gunappa Desai, Sri. Artal Rudragouda and Sri. Vaijappa Anigol, who all collectively believed in providing education for the common man. Their efforts were ably supplemented by the seven visionaries – Sri. S. S. Basavanal, Sri. M.R. Sakhare, Sri. B.B. Mamadapur, Sri. H.F. Kattimani, Sri. Panditappa Chikkodi, Sri. B.S. Hanchinal and Sri. Sardar Veeranagouda Patil, with the collective contribution from renowned philanthropists of the region, such as Sri. Sirsangi Lingaraj, Sri. Raja Lakhamagouda Sardesai and Sri. Bhoomaraddi Basappa and help from other philosophers, intellectuals and educationists, the society began laying a strong educational foundation, with its base at Belgaum, Karnataka.

Under the unparalleled leadership of Dr. Prabhakar B. Kore and the Board of Management, the Society has reached an enviable height with 300 institutions in all the streams of education spread across Karnataka, Maharashtra, Goa, New Delhi and Dubai.

The K.L.E. Society's S.A. Manvi Law College, Gadag is one of the oldest law college established in 1974 by K.L.E. Society, Belagavi. The College is recognized by the Bar Council of India and Government of Karnataka and is affiliated to Karnataka State Law University, Hubballi since 2009. Earlier it was affiliated to Karnatak University, Dharwad. It's an aided institution running 3 year Law programme. It caters to the needs of young students desirous of pursuing legal education in the district of Gadag. Many alumni of the college have occupied top positions in the fields of Judiciary, Advocacy, Corporate practice, Government services etc. The College is located in a serene atmosphere that enables student's growth to the maximum extent.

The College has qualified faculty members. ICT enabled classrooms are provided for teaching learning process. The whole campus is Wi-Fi enabled with high speed internet connection. It also has a very well stacked library, e-library with access to various online resources for legal research.

### **Vision**

The vision of the institution is **“Transforming the youth into responsible citizen to instill the sense of Peace, Order and Social Justice”**

To impart legal instructions and training that motivate them in participation of socially relevant interaction programmes, to help them adapt to face the challenges emerging out of the process of development and to train them to participate in social reformation and social development.

### **Mission**

The mission of the institution is **“Shaping the students into efficient professional through legal education”**

The college strives to instill knowledge, skills, confidence, courage and sense of discipline among learners by involving them in curricular, co - curricular and community orientation programmes, with a view to transform them into efficient professionals with wider outlook and capability of adapting to the changing conditions of society.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

- Independent building with well furnished Moot Court Hall and ICT enabled class rooms with Wi-Fi facility
- Institution comes under Grant in Aid scheme
- Highly qualified and experienced teaching faculty
- The Institution located in the heart of the city which is easily accessible to the stakeholders
- Well equipped library with latest edition Books, Journals, E-resources etc.
- Overall support from Management
- University Ranks and University blues
- Experimental learning by students : Group discussion, Case studies, Visit to Court, Advocates Chamber, Prisons, Juvenile Home, Mediation Centers and Industrial tour on a regular basis
- Moot Court activities in the college and participation of students in State and National Level Moot Court Competitions
- Extension and Out reach Programmes in practice
- College has NSS and YRC Units to serve the society at its core
- Practicing Advocates engages classes on procedural laws and share their practical knowledge
- Alumni of our college support our students by guiding in internship training programme
- Students, Parents and Alumni involvement in various committees
- Produce Professional Social Engineers
- Being a professional college most of the outgoing students begins law practice without any waiting period
- Number of admissions of socially and economically backward students is high
- Vidyashree Health Care Scheme for students Vaidyashree Health Care Scheme for the employees
- Feedback mechanism to improve curriculum and teaching learning process

### **Institutional Weakness**

- Need to promote UGC major and minor research projects
- Need to establish International and National collaboration/linkages for training, research and other academic purposes

### **Institutional Opportunity**

- To get Autonomous status
- To start PG course in law
- To initiate B.Com. LL.B. integrated course and other Certificate Course
- To organize Faculty Development Programme

- To strengthen Students-Staff exchange programme
- To emphasis on add-on courses which enhances skill development
- To undertake research/UGC Major/Minor Research projects

### **Institutional Challenge**

- Issues relating to the evaluation methods and results
- Lack of autonomy in curriculum designing
- To bring into main stream the kannada medium students
- Need of publishing standard kannada medium books in law

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The institution is affiliated to the Karnataka State Law University, Hubballi and strictly adheres to the curriculum framed by the University.

Before the commencement of classes principal allocates the subject. The institution develops action plans, college calendars, lesson plans, time tables for effective implementation of the curriculum through the IQAC.

The traditional lecture method still dominates the teaching-learning process. Along with the traditional method of teaching and learning, we have changed its complexion by providing variety of learning experiences. We complement it with technology, e-resources and by making it more participative and interactive.

Teachers are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshop, seminars. Students learn various advocacy skills by these methods. In legal-aid clinics, they learn to apply theory to practice and learn skills to resolve the problems.

Practicing lawyers and guest faculty bridge the gap between theory and practice. Teachers keep abreast of developments by undertaking research, publications and professional development courses.

Our policy is “Strengthen the Weak” and “Lead advanced learners towards Perfection”. Realizing that many students from the socio-economically disadvantaged group and vernacular background find barrier of studying in English, we offer remedial and add on courses in English to overcome the weakness. At the same time their fluency in Kannada is utilized in legal aid camps.

### **Teaching-learning and Evaluation**

The average student enrolment percentage during the assessment period is 61.61%. Average percentage of seats filled against seats reserved for various categories is 97%. Student-Full Time Teacher Ratio is 39:1. Full Time Teachers against sanctioned posts is 96.67 % with an average experience of 12.17 years. The faculty strength is 6 out of which 5 are sanctioned by Government and remaining one is appointed by Management. Five faculty members are drawing UGC scale salary and 13.33% of the Teachers are with doctoral degree. All the faculty members are duly qualified as per the UGC norms.

All the teachers are well-versed with usage of ICT tools for effective teaching-learning process and creation of e-content. Our faculty have participated in short term, orientation and Refresher Course

The teachers are extensively using ICT tools in their teaching. The College has subscribed to the Learning Management System and Google Workspace which is fundamental for Education and this successfully enabled online platform for teaching learning process using Google Class room.

The College has also subscribed to Microsoft Office 365 software with 50 thousand licenses for Faculty members and 10 lakh licenses for students. The faculty use Open Broadcaster Software for recording online classes. This enabled creation of e-content in the form of video lectures and also students' presentations. The college has subscribed to Manupatra online legal data base for advanced legal research, Moot Court and other academic research.

The College has a strong mentoring system called Local Guardian System with a student to mentor ratio of 33:1. The college assesses the learning levels of the students and necessary measures for both advanced learners and slow learners. Advanced learners are encouraged to participate in State level and National level Moot Court Competitions. They are encouraged to represent the college in debate competitions, elocution competitions and play the role of student mentors. For the benefit of slow learners who have problem with English language, lectures are delivered both in English and Kannada language. Further, reading materials are shared with the students. They are allowed to barrow extra books from library.

College has adopted Student-centric methods for teaching learning through Students presentations, Group Discussion, Case Methods, Problem Solving, Internships, Industrial Visits, Jail visits, visiting Juvenile homes, and police stations. Frequent interaction of students take place with the District Legal Services Authority on the basis of Memorandum of Understanding. The four Clinical courses ensure experiential, participative and peer learning.

College has a transparent system of internal assessment with the involvement of external evaluators for clinical course IV. College has Examination grievances Redressal Committee which takes care of the grievances of students in connection with the examination.

Programme outcomes and Course outcomes are communicated effectively in the TQM programme, college website and by displaying it in classroom and prominent place of the campus. Attainment of Programme outcomes and course outcomes are assessed by using Tests, simulation exercises, oral presentations and through written submission on research topics in each course.

### **Research, Innovations and Extension**

The college provides platform for research and development to the faculty and students. The college affiliated as undergraduate, hence, the research activities in the college are limited. An earnest effort is made to create an interest in research among the faculty and students. Students were given guidance in TQM about legal research and how to search relevant materials from books, journals and E-resources etc.

The faculty members are encouraged to participate as Resource Person and Delegates in various National and International Conferences/Seminars and symposia. Further, our faculties participated in Faculty Induction Prigramme/FDP/orientation Programme, Refresher Course to develop their innovative and effective teaching skill. Further, institution motivates the students to participate in moot court, debate, mock trial which will help

them to learn research skills. Financial assistance also made to faculty members and students to attend seminars, moot courts competitions. The faculty members have published research paper in reputed journal and Peer reviewed with good impact factors.

The college has well qualified and experienced teachers. Principal, two Assistant Professors, Physical Education Director and Librarian have done Ph.D. and two Assistant Professors are likely to submit their thesis. During the last five years, the college has organized Guest Lecture and Work Shops for students to enhance the skill development.

The library plays a vital role as the good research resource of the college, wherein research facilities are provided to the faculty and students by way of subscription to national journals, E-recourses and online databases. The college also provides Wi-Fi facilities to faculty and students for research activities.

The faculty use innovative methods in teaching learning process. Students participate in discussion, case studies, presentations etc. that provides experiential learning. The frequent court visits and the clinical courses like Professional Ethics, ADR, Drafting of Pleading and Conveyance, Moot Court Exercise & Internship by the students helps to develop professional skills through experiential learning.

The college organizes outreach and extension programs as part of social and community services. College has Legal Services Clinic, NSS and YRC to organize activities in collaboration with Governmental and NGOs. it has Two Functional MOUs for internship and research activities.

### **Infrastructure and Learning Resources**

College located in the very heart of the Gadag city having 32.5 acres of land with green campus which provides good learning environment. Institution annually makes budget allocation on physical infrastructure and on learning resources. It ensures optimum utilization of these, by having consistent processes and systems in place for creation, augmentation and access of the facilities by the stakeholders.

Institution provides adequate facilities for teaching- learning process, by raising the requisite physical infrastructure; keeping a scope for its augmentation from time to time; and maintaining it regularly.

College comprises of Principal Chamber, Administrative office, Staff room, ICT enabled classrooms with internet facility with optical fiber connection from BSNL, Library, Computer Lab, well-furnished Moot Court Hall, Conference Hall with LCD projector, Legal Services Clinic, NSS Room, YRC, Sports room and Ladies Room.

The college has Tally and e-payroll software's for accounts and salary. Separate hostel facility is also provided to both boys and girls. The campus is under CCTV surveillance for the purpose of security and transparency.

The Library has good collection of Textbooks, Reference books, General books and various Journals, Magazines. Computer Lab with wi-fi network with a speed of 200 mbps for both faculty members and students is provided.

Library is automated using Integrated Library Management System. OPAC system has been adopted in library to have a easy access to library. The library has e-lib software and it has the facility to issue the books to the students based on bar-code. College has subscriptions for various e-recourses like e-Shodhasindu, N-list,

Manupatra etc.

For overall personality development of the students the playground, multi-gym, well equipped gymkhana hall, Swimming pool, Yoga Centre, Health Centre, canteen facilities are provided in the campus. The students utilize the Gymkhana for the games like table tennis, shuttle, badminton, chess, carom etc.

Conference hall with a capacity of 150 students and it is used for conducting seminars, workshops as well as co-curricular and extra-curricular activities.

The institutional physical infrastructure is maintained by an chief engineer who is in charge of maintenance of building. IT infrastructure and certain other facilities are maintained through annual maintenance contracts.

### **Student Support and Progression**

The academic programme of the college ensures a holistic curriculum. The curriculum in alignment with the affiliating university's norms adheres to the vision and mission of the college. In order to implement the vision institution has adopted a student centric approach in delivering the curriculum effectively. All the activities of the college are students centered providing them opportunities to exhibit their skills and talents.

Our students participates in workshop, conferences, Cultural events, Legal awareness programm, NSS activities which help them to gain leadership quality.

The College promotes student participation in curricular, co-curricular and extra-curricular activities. Our students have participated in National/State level Moot Court competitions and won several prizes. Our students actively participated in KSLU inter collegiate Sports tournament, All India Inter University Sports Competitions, South Zone Inter University Sports Competitions and Participated at Khelo India University Games and won the prizes. College athletic team has won several prizes like overall championship, Men Championship Winners, Women Championship third place and created new sports meet records at KSLU Athletic Meets. A total 23 University Blue represented KSLU at All India, South Zone and Khelo India Inter University Competitions.

Institution has a formalized system in place to facilitate eligible students to apply and get scholarships from Government. Administrative staff facilitate our students to apply for State Government Sponsored scholarships viz. Vidyashree, State Government fees concession scholarship and SC & ST Scholarship by giving notice about the scholarship. The nodal officer facilitate our students to apply for scholarships by ensuring due submission of scholarship applications in the online portal. He further authenticates the genuineness of the applications to the concerned government departments.

Disciplinary Committee, Anti-Ragging cell, Student Grievance Redressal cell, Prevention of Sexual Harassments Cell is established for redressing grievance if any.

The Alumni Association is founded and registered with the object to meet once in a year and their constant work and guide for the progress of the students and the institution. Our alumni guide our students in undertaking internship training where our students learn advocacy skills. Our alumni instituted cash prizes to meritorious and outstanding students of the college

## **Governance, Leadership and Management**

the prestigious KLE Society that runs about 300 institutions is our Management. the Chairman along with the board of management assisted by a board of life members and secretaries is our core unit the executive committee supervises all the law colleges run by the society. at the local level local governing body regulates and carries out and functions of Central Management. it reviews the progress and functioning of the college. student associations, staff, and principals are involved in the internal coordinating and monitoring mechanism.

The college has a regular check on work efficiency and quality of work through audits. management conducts a professional development programme for the staff to improve the quality and efficiency in work.

## **Institutional Values and Best Practices**

The college encourages participation of students in Moot Courts, Community Orientation Programme like legal Awareness Programme , Blood Donation, NSS Activities, etc. such programmes are aimed at arose in their faculties of thinking and consciousness.

The college organizes Guest lectures and workshops etc., for the benefit of stakeholders. the co-curricular and extracurricular activities are planned and executed keeping in mind the goals and mission of the college.

the college makes efforts to promote general transferable skills among all students. individual attention is being given to all the students through Local Guardian System.

The college believes in “Let’s go green and keep our campus clean”. The College has played a prominent role in this by organizing various awareness programs, conducting tree plantations, and various other activities. Apart from these activities, the importance of waste management and methods of waste disposal mechanism is taught to students through courses such as Constitutional Law, Environmental Law and Solid Waste Management, Labour laws, etc.

The College believes in the equality of all cultures and traditions as is evident from the fact that students belonging to different castes, religion, and regions are studying without any discrimination. Though the College has diverse socio-cultural backgrounds and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio-economic and other diversities.

The college is committed to promoting ethics and values among students and faculty. The College organizes National festivals as well as Anniversaries of great Indian Personalities.

the college has two best practices during 2021-22 First one Best Practice is the Health Awareness programme where in various health awareness programme like guest lectures, Blood Donation Camps, Yoga Training etc. are organized for the benefit of stakeholders. the second Legal awareness Programme wherein Legal awareness programme are to be organised in association with Legal Services Authority, District Bar Association, and other local Authorities. these programmes are benefitted to the public in general and our students.

The vision of the institution is “Transforming the youth into responsible citizens to instill the sense of peace, order and social justice”.





## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	S.A. MANVI LAW COLLEGE
Address	K. L. E. Societys S. A. Manvi Law College, Post Box No. 82, Near Hatalageri Naka, Masari, Gadag 582101
City	Gadag
State	Karnataka
Pin	582101
Website	<a href="http://www.samleg.ac.in">www.samleg.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Santosh R. Patil	08372-238985	9916048756	08372-	samleg74@yahoo.co.in
IQAC / CIQA coordinator	Vijay V. Muradande	08372-233656	9632190500	08372-	profvvm@gmail.com

Status of the Institution	
Institution Status	Private , Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Karnataka	Karnataka State Law University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	02-03-1977	<a href="#">View Document</a>
12B of UGC	29-04-1995	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	<a href="#">View Document</a>	21-07-2014	36	Applied for the extension of approval

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	K. L. E. Society's S. A. Manvi Law College, Post Box No. 82, Near Hatalageri Naka, Masari, Gadag 582101	Urban	32.5	1325.261

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	LLB, Law	12	Any degree	English	120	120

### **Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				6			
Recruited	0	0	0	0	0	0	0	0	4	1	0	5
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				5			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				5			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				13
Recruited	7	1	0	8
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	4	1	0	5
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	1	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	4	0	0	0	4

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	216	0	0	0	216
	Female	59	0	0	0	59
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	44	26	24	35
	Female	8	5	5	10
	Others	0	0	0	0
ST	Male	14	13	11	12
	Female	1	2	3	1
	Others	0	0	0	0
OBC	Male	112	94	88	114
	Female	40	46	37	41
	Others	0	0	0	0
General	Male	28	15	15	14
	Female	10	3	4	5
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		257	204	187	232

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	Our institution is imparting 3 year LL.B. programme and affiliated to the Karnataka State Law University, Hubballi. The institution governed by the rules and regulations of the affiliating University. The NEP
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	will be implemented by the institution as and when the affiliating university gives us the directions in this regards.
2. Academic bank of credits (ABC):	The institution is affiliated to Karnataka State Law University, Hubballi and the university has not yet issued any circulars towards adoption of NEP. Once the university gives direction then the institution is ready to adopt Academic Bank of Credit System.
3. Skill development:	<p>Affiliated University has not yet adopted NEP in to the curriculum. The institution is ready to adopt the NEP on the direction of Affiliated university.</p> <p>However, as of now we have some courses in to Law Programme which will help our students to develop professional skill. The university has prescribed four clinical courses throughout the programme. In Clinical Course I: Professional Ethics and Accounting System for Lawyers student learns professional skills and ethics of practice. The course is designed to imbue students with high values forming the basis of the profession so that they can live up to those standards in their professional life. In Clinical Course II: Alternative Dispute Resolution (ADR) Mechanisms students learn skills of settlement of disputes by way of ADR's. Today alternative disputes resolution systems have become more relevant than before both at local, national and international levels. Certain of the disputes, by nature are fit to be resolved through specific method of resolution. Each of these dispute resolution systems involves different style of planning and execution The skills involved are also different as also preparation. This course trains our students in ADRs. The course teacher administers simulation exercises for each of the methods to the students. In Clinical Course III: Drafting, Pleading and Conveyance student learns drafting skills. Translation of thoughts into words- spoken and written is an essential ingredient of an effective lawyer. The students trained in drafting of pleadings and conveyances and other essential documents. The skill of drafting can be acquired and sharpened by undertaking the exercises under the supervision of an course teacher. The course aims at equipping the students with drafting skills. Each student undertakes 15 practical exercises in pleadings and 15 practical exercises in conveyances which helps the students to learn drafting skills. In Clinical Course IV: Moot Court and</p>



	<p>Internship students learn advocacy skills. This course is designed to hone advocacy skills in the students. Moot Courts are simulation exercises geared up to endow students with facility in preparation of written submissions and planning, organizing and marshalling arguments in the given time so as to convince the presiding officer. The students familiarize themselves with the various stages of trial in both civil and criminal cases. They exposed to real court experience. Further, they imbibe the skills of client interviewing. Each student shall participate in 3 moot courts. The student make written submission and oral arguments. The students are taught the argumentation skills in moot court activity. Mock trials are also held in order to acquaint the students with actual application of provisions of Law of Evidence, Code of Civil Procedure and Code of Criminal Procedure.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The institution is affiliated to Karnataka State Law University and as per the university rules the medium of instruction is in English language. The students are permitted to write the exams either in English or Kannada language. Faculty members teach the law course in both English and Kannada language that will help the students to understand the subject easily, Our library has sufficient number text books in kannada medium.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The curriculum development is the domain of Karnataka State Law University, Hubballi. The programme outcome is decided by the Board of Studies (BOS) of the University, Our faculty members take initiatives to explain to the students the importance of programme and course in every semester. It helps our students to understand the outcome of every course. Moot Court sessions, Internships training programme etc. are some of the living examples where the students realize the outcome of the programmes. The university has framed the syllabus in such a way that the students once graduated will start the independent practice and also capable to prove their best in the career opportunities and profession they choose.</p>
<p>6. Distance education/online education:</p>	<p>Our institution not offers distance education/ online education. If affiliated university, provided with the opportunity, we would go for implementing the certificate course on various laws on distance/online</p>

mode.

### Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes. The College has established Electoral Literacy Club to engage students through activities and to sensitize them on their electoral rights and familiarize them with the electoral process of registration and voting.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes. The students' co-ordinator and co-ordinating faculty members are appointed by the Head of the Institution. The following members have appointed, namely 01 Dr. S. R. Patil, Principal Chairman 02 Dr. Jyothi C V, Asst Prof Faculty- Coordinator 03 Dr. C. B. Ranagattimath, Phy. Edu. Dir. Member 04 Shri. B.C. Jaligheid, FDA Member 05 Miss. Chaitra Goudar Student Co-ordinator 06 Mr. Vijaykumar Pujar Student Co-ordinator 07 Mr. Basayya Veerapurmath Student Co-ordinator 08 Miss. Bibihazara Nalabandh Student Co-ordinator 09 Mr. Bangarappa Jakkappanavar Student Co-ordinator The ELC is functional with following objectives, namely The primary objective of the club is to sensitize student community about the democratic programmes to create awareness and strengthening the culture of electoral participation among young and future voters. The other objectives of Club are namely 1. To educate the voters to build a truly participative democracy 2. To spread voter awareness with basic knowledge related to the electoral process. 3. To promote voter literacy among all eligible citizens to vote ethically 4.To help the target audience understand the value of their vote to ensure that Every Vote is Precious 5. To facilitate voter registration for its eligible members who are not yet registered 6. To make the students a good and responsible citizen With these objectives, the ELC aims at strengthening the culture of electoral participation among youth and future voters.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from,</p>	<p>The innovative programmes and initiatives undertaken by the ELC are 1. Voter Registration awareness programme 2. Promotion of ethical Voting 3. Awareness on EVM and integrity of electoral process</p>

<p>assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Initiatives taken by College in electoral related issues, namely 1. Voters day celebration 2. Voters pledge 3. Voters registration awareness programme 4. Voting awareness drive 5. Linking of Voters ID to Aadhar 6. Created jingles on voting awareness</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>All the students who are above 18 years of age have been enrolled to electoral roll</p>

## Extended Profile

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### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
38	38	38	38	37

Other Upload Files	
1	<a href="#">View Document</a>

#### 1.2

Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)

Response: 38

### 2 Students

#### 2.1

Number of students year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
232	187	204	257	229

Other Upload Files	
1	<a href="#">View Document</a>

#### 1.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
60	60	60	60	60

Other Upload Files	
1	<a href="#">View Document</a>

### 1.3

#### Number of outgoing / final year students year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
50	49	50	61	45

Other Upload Files	
1	<a href="#">View Document</a>

## 2 Teachers

### 2.1

#### Number of full time teachers year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
06	06	06	06	05

Other Upload Files	
1	<a href="#">View Document</a>

### 1.2

#### Number of sanctioned posts year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
06	06	06	06	06

Other Upload Files	
1	<a href="#">View Document</a>

## 2 Institution

### 2.1

**Total number of classrooms and seminar halls**

**Response: 07**

**2.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
30.96	10.89	13.19	12.36	12.53

**2.3**

**Number of Computers/ laptops**

**Response: 0**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

The curriculum is designed and revised time to time by the Board of Studies (BOS) Karnataka State Law University, Hubballi. To ensure effective curriculum delivery, the institution, before the commencement of the semester classes, develops action plans for the implementation of the curriculum through the IQAC. The IQAC prepares the academic calendar and time table for conducting classes in every semester. Keeping in view the number of working days available in the light of the Academic Calendar issued by the Karnataka State Law University, the syllabus is divided into units which are to be finished by a given dead line. The Principal and the IQAC Co-ordinator monitors the activities by holding regular meetings with the members. Principal decides on the distribution of subjects and allocates to the faculty after giving due consideration to their preference, specialization in Post Graduation, experience, expertise and interest of the subject. For effective implementation of the curriculum, the faculty members prepare the lesson plan for the subject given in a semester. The curriculum delivery is devised systematically through lesson plan to achieve the course objectives. The detailed lesson plan consists of topic, the number of teaching hours, case methods, group discussion on relevant topics, various pedagogic methods applied for teaching learning process. Further, the details of the prescribed books, reference books, supplementary readings etc., are also provided in the syllabus copy to help the students. The lesson plan once prepared is discussed before the academic committee and the suggestions made are incorporated accordingly. The lesson plan will be discussed in the class and will be made available to the students.

The institution relies upon the universally trusted and tested teaching strategy, i.e., the chalk and talk, black board and lecture methods. Further, ICT enabled class rooms are provided for teaching learning process. Faculty use ICT tools for effective teaching and learning process. Teachers are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshop, seminars, apart from regular traditional classes. In addition to the regular subject classes, the institution also organizes Guest Lecture by inviting experts in field of Law and Humanities to share their knowledge with the students. Furthermore, for effective curriculum delivery, the institution conducts special remedial classes for repeaters.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

##### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

**Response:**

An academic calendar is prepared by IQAC in line with the University's calendar consisting of various curricular, extra and co-curricular activities. The academic calendar is displayed on notice board to communicate the students. It is updated and revised by the BOS of KSLU, Hubballi. All the classes and examinations are planned as per the calendar, thus ensuring complete adherence. Curriculum committee prepares the time table as per the guidelines of affiliating university and it is displayed on the notice board. The dates of IA Examination are mentioned in the academic calendar. Detailed Examination schedule is announced in advance by Test and Examination Committee. To maintain further compliance, exam sheets are valued within week after the commencement of each examination. Internal viva and practical exams are conducted by respective course teacher along with Principal before the university examinations. The question paper of internal exams is prepared by concerned faculties and is approved by Principal. The internal tests are conducted at the end of 9th week as per the University norms.

The college conducts the two tests for Clinical Course I: Professional Ethics and Accounting System for Lawyers and Clinical Course II: Alternative Dispute Resolution Mechanisms. Out of these two tests the First test is conducted at the end of 9th week of the semester and Second test is conducted at the end of the semester as per the KSLU norms. The viva voce for the clinical course are conducted by the Principal and Course Teacher at the end of the semester. For the conduct of internal assessment for the Clinical Course III: Drafting, Pleading and Conveyance each student shall undertake 15 practical exercises in pleadings and 15 practical exercises in conveyances in a semester and submit the journal for evaluation. The viva voce for the clinical course are conducted by the Principal and Course Teacher at the end of the semester. For the conduct of internal assessment for the Clinical Course IV: Moot Court and Internship each student shall participate in 3 moot courts. The student shall make written submission and oral arguments. The schedule and time allotted to each student to present their oral argument and submit written argument (Memorial) is notified by the course teacher well in advance. Each student shall attend trial in two cases one civil and one criminal and maintain the records which is evaluated by course teacher. Further, each student shall observe two sessions of client interviewing at the lawyers office and write diary which shall be submitted for evaluation. The viva voce for the clinical course are conducted by the Principal and Course Teacher at the end of the semester. The students are taught the argumentation skills in moot court activity. Mock trials are also held in order to acquaint the students with actual application of provisions of law of Evidence, Code of Civil Procedure and Code of Criminal Procedure. As a part of Continuous Internal Evaluation college conducts open book test and unit test apart from regular Internal Tests.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and other colleges and/are represented on the following academic bodies during the last five years**

- 1. Academic council/BoS of Affiliating university**
- 2. Setting of question papers for UG/PG programs**



**3.Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**4.Assessment /evaluation process of the affiliating University**

**Response:** 3. Any 2 of the above

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>

## **1.2 Academic Flexibility**

### **1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 100

#### **1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.**

Response: 1

#### **1.2.1.2 Total number of Programs offered by the institution for last five years**

Response: 1

<b>File Description</b>	<b>Document</b>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### **1.2.2 Number of Add on or value added courses /Certificate programs offered during the last five years**

**Response:** 0

<b>File Description</b>	<b>Document</b>
List of Add on /Certificate programs (Data Template )	<a href="#">View Document</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in Add on or value added courses /Certificate programs as against the total number of students during the last five years**

**Response:** 0

**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainabilityetc. into the Curriculum**

**Response:**

In order to integrate the cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability, the University has imbibed different types of courses in the curriculum, some enhance professional competencies while others aim to inculcate general competencies like social and human values, environment sensitivity etc., thereby leading to the holistic development of students. The curriculum has incorporated various subjects which intend to develop, among stake holders, awareness and sensitivity in cross cutting issues relating to professional ethics, gender, human values, environment and sustainability.

**1. Professional Ethics:**

The legal profession is undergoing a significant transition at the turn of the 21st century. The profession is faced with new challenges like globalization of the legal profession, legal outsourcing, transnational law firms, human rights advocacy etc. At this juncture the necessity of course on legal practice and professional ethics has become a priority for the emerging lawyers.

The objective of this course is to give the students an understanding of the importance of ethics in the legal profession and to make them appreciate the core values of professional conduct in the practice of law. It help the students to understand the laws governing legal practice in India and the importance of canons of professional standards and etiquettes. It is necessary to imbibe the values of the noble professional

standards and etiquettes as recognized the world over. It is the paramount duty of every legal practitioner to act as an officer of the court and to assist them in the administration of justice by respecting and honoring the judicial institutions and condemning all acts of contempt of these institutions. It shall also introduce the students to the various challenges faced by the legal profession in this globalized era.

It aims

- a) to secure a spirit of friendly co-operation between the bench and bar in the promotion of justice,
- b) to establish fair dealings of the counsel with his client, opponent and witness,
- c) to establish a spirit of brotherhood with Bar Association and
- d) to secure that lawyers discharge their responsibilities towards society.

## 2. Gender, Constitutional and Human Values:

The University has in its curriculum subjects like Constitution of India, Family Laws, Labour Laws, International Law, Human Rights and practice etc. to sensitize the students about the gender equality and human values among the students. The course aims at forming gender sensitive legal knowledge and skills among students with a special focus on expert knowledge of domestic and international standards in gender equality.

## 3. Environments and Sustainability:

Subjects like Constitution Law, Environmental Law, Labour Laws course aims to introduce the concepts and principles about Environmental protection. The course will address Constitutional responsibilities towards the environmental protection and sustainable development; environmental planning through environmental impact assessment; environmental protection principles, climate change, water resources law; heritage issues, the protection of biological diversity and wild life.

The college has organized at the regular intervals Seminars on issues such as Gender, Climate Change, Environmental Education, Human Rights, etc.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability into the Curriculum	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 10.58

**1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	4	4	4

<b>File Description</b>	<b>Document</b>
Minutes of Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting	<a href="#">View Document</a>
List of Programmes and courses within it related to Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**1.3.3 Percentage of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year)**

**Response:** 99.14

**1.3.3.1 Number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships/ field projects etc.,(for the latest completed Academic year)**

**Response:** 230

<b>File Description</b>	<b>Document</b>
Participation Certificate in Moot Courts, Court visit report submitted to the University, certificate endorsing the student participation in Arbitration/Mediation/Client Counseling, internship completion certificate provided by the host law firm, NGO. Certificate of clerkship assistances from judiciaries. Note: all documents should have clear dates of engagements and should be on official letterhead	<a href="#">View Document</a>
List of Programmes and number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	<a href="#">View Document</a>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**

1. Students
2. Teachers
3. Law-firms/Judges/Sr. Counsels and employers
4. Alumni

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Five filled in forms of each category opted by the institution	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the institution may be classified as follows: (Opt one)**

**Response:** A. Feedback collected, analysed and consolidated action taken on feedback for last five years available on website

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 61.61

##### 2.1.1.1 Number of students admitted year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
232	187	204	257	229

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
360	360	360	360	360

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 97

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
60	55	56	60	60

File Description	Document
Average percentage of seats filled against seats reserved	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

### 2.2.1 *The institution assesses the learning levels of the students and organises special Programmes/ have policies in place for different levels of learners*

#### **Response:**

Every year Total Quality management programme is conducted for 1st year students as part of their induction. A test is conducted to identify the learning levels of students. the performance of students in the examinations of their basic graduation will also be taken in to consideration to identify the slow learners and advanced learners. The advanced learners are given facilities to barrow additions books from the library. To further consolidate their advanced learning skills, they are encouraged to participate in moot court competitions. Special sessions are held to encourage them to write articles which are to be published in the college souvenir 'Honalu'. They are also encouraged to participate in the national level and state level moot court competition, trial advocacy competition, judgement writing, legal drafting competition.

For the benefit of slow learners' special classes and remedial classes are conducted. Further video lectures are shared with the slow learners so that they can repeatedly watch those videos for better understanding. For the benefit of slow learners, during the pandemic the college under the umbrella of KLE law academy has prepared the reading materials for all the subjects and the reading materials are shared with students both through class WhatsApp groups and also by publishing. them on the college website.

The local guardian system also takes effective steps to cater to the special needs of the slow learners by having one to one interaction with students based on their special needs. For kannada medium students having difficulty in understanding lectures, lectures are delivered in both Kannada and English languages.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional Information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 39:1

File Description	Document
Any additional information	<a href="#">View Document</a>



## 2.3 Teaching- Learning Process

**2.3.1 Student centric methods, such as experiential learning, participative learning peer learning, team teaching, case law method and problem solving methodologies are used for enhancing learning experiences**

### Response:

The teaching learning process in the college is student centric. Being a professional institution offering a professional course, the curriculum delivery system gives utmost importance to clinical methods of teaching and learning. The lesson plan of each course is so designed that, the teachers use different method of teaching ensuring experiential and participative learning viz. case methods, problem solving, Group discussion, moot court training etc.

College has a well-established policy of encouraging student participation in state level and national level moot court competitions, trial advocacy competitions, Judgement Writing competition and competition in alternative dispute resolution like Client counselling competition, Negotiation competition etc. College sponsors the students participating in all moot court related activities by bearing travel, registration accommodation, expenses and also bear the expenses incurred in printing, binding of memorials. These competitions make students to learn by doing things imitating the court proceedings and also learn drafting skills by actually drafting on imaginary situations given in those competition. Further, four clinical courses are the integral part of the curriculum. Each of these clinical courses are so designed that the students are to clinically learn different professional skills viz. oral skills of arguing before court, to do systematic legal research by preparing Court memorial, Written submission, drafting important Conveyancing and pleadings. Students learning the skills of alternative dispute resolution process by participating in the simulation exercises of Negotiation, Arbitration, Conciliation and mediation. Further students are made to learn the issues concerned with professional ethic and consequences of professional misconduct through case methods where students are made to study and prepare a written submission on the famous cases of disciplinary proceedings conducted by the Bar Council and also the decisions given by the Supreme Court of India. College takes effective measure to ensure students to complete their internship in advocate offices, NGOs, visiting juvenile home etc.

College works in close collaboration the District legal Services Authority for effective participation in the para legal activities and events organized by it. These paras legal activities also lead to experiential learning. College also organises industrial visits with an objective to make students understand the actual implementation of labour legislation.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**

**Response:**

The college has ICT facilities management Committee which facilitates both the faculty and students to effectively use ICT facilities in the college. The college is equipped with modern ICT facilities for the benefit of students and faculty members. The college has two dedicated desktops for the use of the faculty members. Most of the faculty members possess their own laptops which they extensively used for the purpose of effective teaching.

The Campus is Wi-Fi enabled with high speed internet connectivity with 200 MB/s speed. Faculty members have participated in the short-term course on E Content development and MOOCs conducted by the UGC HRDC center and also successfully completed two weeks INTER-DISCIPLINARY ONLINE TWO - WEEK REFRESHER COURSE/FACULTY DEVELOPMENT PROGRAMME on “Managing Online Classes & Co- creating MOOCS 9.0. The College registered and owns the education domain name viz. 'samleg.ac.in. Domain based email ids are given to all the students and faculty members. Based on this domain id the college has subscribed to the g-suite for education - an LMS of Google.

The College has also subscribed to the Microsoft office 365 A1 for faculty and also Microsoft office 365 A1 for students with more than 5 lakh free licenses for Microsoft office 365. The faculty use googles class rooms zoom and Microsoft team for the purpose of conducting online classes and also for sharing reading materials and other learning resources. Faculty members use overhead projectors for giving presentation using Microsoft Power Point and also Libre office impress. The audio-visual system along with high speed internet is used by the faculty members to show online education videos in the lecture halls

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View Document</a>

**2.3.3 Ratio of faculty mentor to students for academic and other related issues (Data for the latest completed academic year )**

**Response:** 39:1

**2.3.3.1 Number of faculty mentors assigned to students for academic and other related issues:**

**Response:** 6

<b>File Description</b>	<b>Document</b>
Mentor diary and progress made	<a href="#">View Document</a>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Circulars pertaining to assigning the mentors to mentees	<a href="#">View Document</a>

**2.3.4 Percentage of Students identified as mentors for mentoring other students for academic and other related issues (Data to be provided only for the latest completed academic year)**

**Response:** 9.91

**2.3.4.1 Number of Student mentors/teaching assistant identified for student to student mentoring (Latest completed academic year)**

**Response:** 23

<b>File Description</b>	<b>Document</b>
Official Proceeding of Student Council selecting the student mentors or Minutes of the relevant Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting identifying the student mentors or teaching assistants for mentoring students	<a href="#">View Document</a>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years**

**Response:** 96.67

<b>File Description</b>	<b>Document</b>
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.4.2 Average percentage of full time teachers with Ph. D. / LL.D during the last five years (consider**

*only highest degree for count)*

**Response:** 13.33

**2.4.2.1 Number of full time teachers with Ph.D./LL.D year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
02	01	01	00	00

<b>File Description</b>	<b>Document</b>
Phd/LLD Degree certificates of the faculty	<a href="#">View Document</a>
List of full time teachers with Ph.D./LL.D. and number of full time teachers for 5 years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.4.3 Average teaching experience of full time teachers (Data for the latest completed academic year in number of years)**

**Response:** 12.17

**2.4.3.1 Total experience of full-time teachers**

Response: 73

<b>File Description</b>	<b>Document</b>
Teaching experience as certified by the head of the institution	<a href="#">View Document</a>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.4.4 Measures taken by the institution for faculty retention**

**Response:**

**Policy Description:**

The College management aims at managing the faculty in such a way that they are motivated to continue working in the college itself. College encourages the professional development of faculty members by participating in the seminars, conferences and to attend refresher courses, orientation programmes and

short-term courses in different Human Resource Development Center of University Grants Commission.

The college management also give all the necessary autonomy to faculty members in the academic matters. College management encourages its faculty members to pursue Ph.D. and other research work. Three of the 6 faculty members have completed their Ph.D. after joining the K.L.E. Society's Law Colleges. Remaining two faculty are pursuing their Ph.D. The college management considers the college premises like a second home to employees and takes effective measures to ensure a comfortable working environment. The College follows the Government of Karnataka's and K.L.E. Society's Service rules regarding the casual leaves, medical leave, medical leave, earned leave etc. All the faculty members will be given annual increments and promotions as per the norms of the Government of Karnataka.

The college being under grant-in-aid of the Government of Karnataka and strictly follows the UGC guidelines for recruitment of faculty members, all the faculty members are duly qualified to be the assistant professors as per the UGC norms. They all draw UGC Scale salary. This has also further ensured security of job. The average teaching experience of faculty member in the college being 12.17 years itself is a testimony to the success of the college's policy of retention of quality and experienced faculty members.

File Description	Document
Policy measure taken by the institution to combat faculty attrition and to retain experienced and quality faculty.	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### ***2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency , mode and innovation introduced in the internal evaluation***

#### **Response:**

The Karnataka State Law University has introduced the Internal assessment in each course. Students will be evaluated for 20 out of 100 marks through the internal asse

ssment. The internal assessment is done through a well-planned system spreading throughout the semester. Orientation sessions will be held each year to 1st year LL.B. students giving details of the system of internal assessment, details as to the basis of assessment and other details. The internal assessment is done under three heads. Written Internal test, Research on the topic allotted to each student at the commencement of each semester in each course. the students are to prepare a writeup on the topic of research and submit the same for evaluation at the end of the semester as per the university schedule. Further the students are to give presentation on the research topic in the class room. the students are assessed for 10 marks through written test, five marks for the written submission of the assignment and 5 marks for oral presentation of the research topic. The principal along with the course teacher does the assessment of internal marks. the tentative internal marks allotted to each student is notified to students. opportunity be given to each student to give representation as to grievances if any as to the marks allotted. The grievances will be forwarded to Internal assessment Grievances redressal committee comprising the Principal, the IQAC Co-Ordinator and the course teacher. The representation will be

reviewed and if there is need to take any corrective measures, it will be decided by the the Internal assessment grievances redressal Committee. The marks so finalized will again be notified to students and the same will be sent to the University

File Description	Document
Any additional information	<a href="#">View Document</a>

### **2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient**

#### **Response:**

The college has a separate examination and test committee in charge of Continuous evaluation and conducting Internal Assessment through open book test, Unit test and Internal test. The College also has a Internal assessment Grievances redressal committee comprising the Principal, the IQAC coordinator and Course teacher. This committee is entrusted with the task of receiving grievances of students regarding the internal assessment. Further, the examination committee ensures that the assignment topic for respective classes in the first week of the commencement of classes in each semester. Sufficient time will be given to students to do research and prepare the written submission and also openly the presentation of students on the topic of assignment will be taken and the marks are awarded by the panel of examiners comprising the principal and the course teacher in each course. Further, the grievances as to internal assent is redressed at the earliest and the corrected marks will be notified to students and the same marks are sent to the university before the commencement of theory written examinations. This will ensure timely submission of internal marks after taking into consideration the grievances of the students thereby ensuring transparency

## **2.6 Student Performance and Learning Outcomes**

### **2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.**

#### **Response:**

University and the college have prepared a document detailing the programme outcome and course outcome. In the total quality management programme, sessions are dedicated to first year students to enlighten them about the programme outcomes and also giving a birds eye view as to the expected outcomes of each course. The college has also published the programme outcome and course outcome along with detailed rules governing the same in the college website. Further the programme and course outcomes are is displayed in the college in a prominent place. First few hours of each course are dedicated by the course teachers to enlighten the students about the course outcome.

<b>File Description</b>	<b>Document</b>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

## **2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.**

### **Response:**

- The College evaluates the students' attainment of programme outcomes and course outcomes by two methods. first one is direct method and second is indirect methods.
- Direct methods -
- The Karnataka State Law university has introduced internal assessment of students from 2018. Each student's attainment of programme outcomes and course outcomes is evaluated on a scale of 100 marks.
- Out of these 100 marks, 80 marks will be evaluated based on students' performance in the University examination by University.
- Remaining 20 out of 100 marks in each course will be evaluated as part of internal assessment on the basis of students' performance in the Internal tests for 10 marks, Oral presentation for 5 marks and Written research report to be submitted in each course before the commencement of each semester's University examination.
- clinical courses I to IV, are evaluated for 100 marks in each course internally.
- Evaluation of programme outcomes and course outcomes through Internal assessment is a continuous process throughout the semester.
- It starts with the allotment of Assignment topics for research to each students in each course in the first week of the semester.
- The Students get guidance from each course teachers in doing legal research and writing their write-ups.
- In 10th week of each semestestr, the students are required to write test as part of Internal assessment. Students performance in the internal test will be evaluated by the course teachers for 10 marks out of 20 internal marks.
- Students are encouraged to give presentations for which they are evaluated for 5 of the total 20 internal marks.
- remaining 5 marks are evaluated based on the written submission of research report of each course.
- In Clinical Course I the evaluation of Programme outcomes and course outcomes is done by conducting a test.
- Students are also required to study the land mark judgements of Bar Council of India and Supreme Court of India on the professional misconduct of advocates
- The attainment of course outcome is evaluated based on student's performance in the test, case presentation and also based on the written submissions made by each student.
- In Clinical Course II, the attainment of course and programme outcome is evaluated by conducting internal test, simulation exercises on Arbitration, Conciliation and negotiation and Written submission.
- In Clinical Course III evaluation of attainment of programme outcomes and course outcomes is based on the performance of students in the internal test and written submission of 30 exercises of drafting the civil and criminal pleadings and drafting different conveyancing deeds.

- In Clinical Course IV, the evaluation of the attainment of Course and programme outcomes involves successful completion of Internship, students submission of their diary containing details about the Pre-trial preparations and trial observation by the students in civil and criminal cases. three moot court simulation exercises and viva-voce.
- Indirect methods -
- Further the teaching learning outcomes are evaluated based on their performance in the national and state level Moot Court competitions, their participation in the group discussions, participation in the debate and elocution competition

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 41.64

#### 2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
17	61	22	25	17

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
44	79	80	74	64

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey



### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.86

<b>File Description</b>	<b>Document</b>
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**File Description**

**Document**

List of endowments / projects with details of grants

[View Document](#)

**3.1.2 Total Number of Seminars/conferences/workshops conducted by the institution during the last five years**

**Response:** 4

**3.1.2.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	0	0	0

**File Description**

**Document**

Report of the event

[View Document](#)

List of workshops/seminars during last 5 years  
(Data Template)

[View Document](#)

**3.1.3 Funded Seminars/ Conferences /workshops**

**Response:** 0

**3.1.3.1 Amount received through funding from Government and Non-Government agencies for Seminars/Conferences and workshops during the last five years(Amount in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>

### 3.2 Research Publications and Awards

<b>3.2.1 Percentage of teachers recognized as research guides</b>
<b>Response: 0</b>

<b>3.3.1.1 Number of teachers recognized as research guides</b>
---

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

<b>3.2.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years</b>
<b>Response: 0.86</b>

<b>3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.</b>
--

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	0	1	3

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

<b>3.2.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years</b>
---

**Response:** 0.69

**3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	0	1	2

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>
Content page and first page of the article/research paper	<a href="#">View Document</a>

### 3.3 Extension Activities

**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

**Response:**

The institution is established and imparting 3 Year Law Course to imbibe among the students socio- Legal responsibility. The programmes contemplate all the shades of the legal profession such as litigation and preventive advocacy

Orientation programs are organized for the first year students where they are sensitized and motivated to enroll for the National Service Scheme (NSS) Cell, Women Cell, Youth Red Cross, etc. Participation of students in programs organized by various cells and bodies ensures their involvement in extension and outreach programs.

The institution organizes various extension activities celebrating the plastic-free week, vehicle-free days, tobacco-free area, etc. to create awareness among the masses.

Students are made to visit courts and jails to create an understanding of the situation of clients and inmates of the jail. The legal awareness programs are organized by the college in collaboration with Legal Service Authority to sensitize the students about socio – Legal issues.

The outreach activities like legal aid and legal clinical services, linkage are established with organizations and institutions. This linkage is technical, governmental, professional and service-oriented. The college is trying to train our students in extension tasks by giving assignments as components of practical work. As a result of this approach, the students are gaining work experience and social responsibilities. Autonomy has provided a great opportunity to the college in experimenting teaching, learning and curriculum development. As a consequence of this, many fascinating mechanisms have been initiated to place legal education on the highest standard.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**3.4.2 Total Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by the institution/teachers/research scholars/students during the last five years**

**Response: 0**

**3.4.2.1 Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by institution/teachers/research scholars/students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
List of innovation and award details (Data Template)	<a href="#">View Document</a>
e- copies of award letters	<a href="#">View Document</a>

**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

**Response: 13**

**3.4.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
9	2	0	1	1

<b>File Description</b>	<b>Document</b>
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last five years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### **3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**

**Response:** 34.76

#### **3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
158	98	0	55	73

<b>File Description</b>	<b>Document</b>
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Average percentage of students who participated in extension activities with Govt. or NGOs etc.,	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## **3.4 Collaboration**

### **3.5.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years**

**Response:** 5

#### **3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	1

<b>File Description</b>	<b>Document</b>
e-copies of related Document	<a href="#">View Document</a>
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.5.2 Total Number of functional MoUs with national and international institutions, universities, industries, corporate houses law-firms etc. during the last five years**

**Response: 3**

**3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	0	0	0

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
e-Copies of the MoUs with institution./ industry/ corporate houses	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

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### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

K.L.E. Society's S. A. Manvi Law College, Gadag is run by K.L.E. Society, Belagavi. The whole infrastructure and other requirements are provided by the parent society to all its establishments. Hence, all decisions related to innovation, augmentation and growth of the institution is taken by the head office.

- 1. Building:** The Institute has ICT enabled infrastructure with free Wi-Fi facility.
- 2. Principal Chamber:** The institution has well furnished principal chamber, attached with anti chamber having sufficient space for staff meeting, CCTV receiver & display monitor, Laptop with Wi-Fi facility.
- 3. IQAC:** The Institution has established IQAC for quality assurance in the year 2007 and separate room has been provided for the coordinator for routine work along with computer with Wi-Fi facility.
- 4. Staff Room:** The Institution has well furnished staff room which includes separate table and chair for each faculty with Wi-Fi facility, Printer and scanner.
- 5. Conference Hall:** Institution has well equipped conference hall with seating 200 seating capacity with audio visual facility, which is shared with sister institutions. It has good space to conduct different programmes such as workshops, seminars, and cultural activities.
- 6. Library and e-lib :** The Library is very spacious and well-equipped to create a learning atmosphere among the students. The Library has collection of Textbooks, Reference books, General books, and various Journals. The library has e-lib software to circulate the books based on bar-code and it has also the facility of subscriptions for various e-recourses like e-Shodhasindu, Manuputra online legal data base and inflibinet. The digital library facility is also provided.
- 7. Classrooms:** Institution has 6 ICT enabled classrooms containing LCD Projectors. All classes are spacious, completely ventilated, fans, LED Tube Lights, white boards, podium, and Wi-Fi facility. The all classrooms are under CCTV surveillance.
- 8. Moot Court Hall:** The Moot court hall has well-furnished and designed specially with the purpose to develop the advocacy skills among the students at clinical course.
- 9. Gymkhana:** Institution has Gymkhana to organize various sports activities. The gymkhana plays vital role in overall development of students. It gives platform to the students to show case the hidden talent in sports.
- 10. N.S.S. & YRC Unit:** The Institution has separate N.S.S. and YRC Unit. The N.S.S. & YRC Units of the college conducts regular activities and Legal Literacy Programmes in villages in association with legal



aid cell. Our N.S.S. volunteers have participated in various programmes organized by District Legal Service Authority, Gadag

**11. Administrative Office:** The institution is having sufficient space for office for the administrative work with 03 computers with high speed internet facility and one Xerox machine, two printers and one scanner. For the speedy work the college has Tally and e-payroll software's for accounts and salary.

**12. Legal Services Clinic:** Legal Services Clinic is established in the institution for disseminating Legal awareness amongst students and as well as in the society to help poor and needy people.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### **4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

##### **Response:**

Sports play a very important role in person's everyday life and health. They do not just give an interesting routine but also a healthy body. For overall growth and development of a student to become fit and fine for participation in sports and cultural activities full time Physical Education Director of the college looks after with utmost care by arranging training sessions.

College gives encouragement to the students to participate in the sports and cultural activities by providing diet money, sports dress, TA & DA etc to the desiring students. The college uses the sister institutions campus viz., K.L.E. Society's J.T. College and K.L.E. Society's Arts & Commerce College, Gadag to provide their indoor and outdoor facilities for our college students.

The College students actively participate in the Inter Collegiate Tournaments, University Blue selection trails and represent the University in group games as well as in individual events. Every year institution conducts Annual Sports Meet for both boys and girls. Indoor sports include carom, chess, shuttle badminton and table tennis and outdoor sports include both track and field events.

The college conducts Annual Cultural Activities also wherein the college students actively participate in various competitions like debate, extempore speech, elocution, singing, dancing, rangoli, mehendi, best out of waste, hair style, cooking, etc. As per the request with the sister institutions college students utilize both indoor and outdoor facilities.

- **Outdoor Sports Facilities:** The College provides facilities to the students to participate in the group games like Volleyball, Cricket, and Track and field events etc.
- **Indoor Sports Facilities:** The students utilize the Gymkhana for the games like table tennis, shuttle

badminton, chess, carom and practice of yoga etc.

- **Cultural Activities:** Conference hall with a capacity of 200 students and it is used for conducting seminars, workshops as well as co-curricular and extra-curricular activities.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### **4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

**Response:** 100

##### **4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

**Response:** 7

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### **4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

**Response:** 20.06

##### **4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
18.61	0.70	0.21	1.30	2.71

<b>File Description</b>	<b>Document</b>
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<a href="#">View Document</a>
Upload audited statements of accounts highlighting spending towards infrastructure augmentation	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

<b>4.2.1 Library is automated using Integrated Library Management System (ILMS)</b>
<p><b>Response:</b></p> <p>The Library automation took place partially in the year 2003-04 by using basic version. Presently, the Library E-lib Software is upgraded from Basic Version to 16.2 Version with updated Barcode Version. Further, provided the OPAC service to the Students and Faculty to have access books by Subject, Author, Accession number and Title wise. The books in the library are classified according to DDC. The Accession Register is the basic and prime document. The entry in it is based on the supplier bill, through single entry, which generate Accession Register Reports, Book Card and Barcode Labels, various Summary Reports, and Unique Title Reports etc. Every year AMC is paid to AARGEES Business solutions Software's developers for the purpose of E-Lib software annual maintenance services. The Library has N-List and Manupatra for research purpose.</p>

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

<b>4.2.2 The institution has subscription for the following e-resources</b>
<ol style="list-style-type: none"> <li>1.e-journals</li> <li>2.e-ShodhSindhu</li> <li>3.Shodhganga Membership</li> <li>4.e-books</li> <li>5.Databases</li> <li>6.Remote access to e-resources</li> </ol> <p><b>Response:</b> C. Any 2 of the above</p>

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals and legal databases during the last five years (INR in Lakhs)**

**Response:** 0.9

**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
.86	1.07	.73	.84	.99

File Description	Document
• Details of annual expenditure for purchase of books and journals during the last five years (Data Template )	<a href="#">View Document</a>
Audited statements of income expenditure highlighting the expenditure towards purchase of books, journals and databases	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year**

**Response:** 71.43

**4.2.4.1 Number of teachers and students using library per day over last one year**

**Response:** 170

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Details of library usage by teachers and students (Library accession register, online accession details to be provided as supporting documents)	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

1. The Institution has 06 ICT enabled classrooms
2. The whole college campus has free Wi-Fi facility with a speed of 200 mbps with optical fiber connection from BSNL for the benefits of students and staff.
3. The maintenance of computer, Internet, Wi-Fi networking, installation of software and up-gradation of hardware is done by Shiva Computers, Gadag
4. The college website is monitored and updated from time to time by the inventica technologies, Belagavi as per the updates given by the Information technology management Committee which works under the general supervision of the of IQAC of the college.
5. The campus is under CCTV surveillance for the purpose of security and transparency.
6. Institution purchased Legal Tally 9.0 accounting software and it is frequently updates to the latest version by paying Annual Maintenance Charge to prime computers, Hubballi.
7. The college has Tally and e-payroll software's for accounts and salary.
8. The Library has E-lib Software and it is upgraded from Basic Version to 16.2 Version with updated Barcode Version.
9. The college has also subscribed to the online legal data base manupatra
10. Most of the faculty members have their own laptops which they extensively as a tool in the teaching and legal research.
11. The College is equipped with e- library with 41 desktops for the benefit of students. Further there are two desktops are provided in the staff room.
12. The college has been the subscriber to the N-list a UGC initiative, which the students and faculty members are using for their research activities
13. College has also subscribed to the Learning management system of Google by name Google workspace for education and has also subscribed to free licence from Microsoft office 365 for the benefit of faculty and students under the Initiative of the Microsoft education corporation
14. Faculty extensively use Google Classroom for the purpose of sharing reading material, question banks, power point presentations and also useful videos for the students purpose of legal research

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer/laptop ratio (Data for the latest completed academic year)

**Response:** 7:1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Student – computer ratio	<a href="#">View Document</a>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** D. 5 MBPS – 10 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

**Response:** 79.18

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
12.35	10.20	12.98	11.06	9.33

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

**PHYSICAL INFRASTRUCTURE:** The institution is located in a campus area of 32 acres. Five sister institutions viz. K.L.E Society's S. A. Manvi Law College, K.L.E. Society's J. T. College, K.L.E. Society's Arts & Commerce College, K.L.E. Society's CBSE School, K.L.E. Society's College of Pharmacy function in this campus. The campus has an Indoor Stadium, a Multi Gym, an ICT enabled Conference Hall, a 400 mtrs standard Track, two hostels separately for boys and girls and a canteen.

The college functions with 6 ICT enabled classrooms, a Library hall, a E-Library, a Moot court hall, a staff room, and an Administrative office. The task of giving security to the entire campus is outsourced to an external security agency. The above physical facilities are used by all the institutions through common arrangements and prior booking. The cost of maintenance of common physical infrastructure facilities is shared by all the institutions proportionately. If any damage is caused to any of the facilities, the institution which caused the damage is to borne the cost of restoring the same. In this way the Physical Infrastructure facilities in the campus are used optimally. Every year Annual budget is prepared at the institutional level, with specific provision for the allocation of resources for the maintenance of physical infrastructure facilities. This annual budget and expenses incurred are subjected to both internal and external financial audit.

1. **LIBRARY:** Basically the college library is maintained on the basis of Library Advisory Committee which is headed by the Principal as a Chairman, faculty as members and Librarian as the co-ordinator. It lay down the rules and regulations to run the library proficiently. Before the commencement of classes of every semester, the requirement and the list of books are taken from the concerned subject teachers. The finalized list of required books is duly approved and signed by the Principal. The library has a huge collection of books, Journals, N-List and Manupatra e-resources, AIR Reports and Magazines. E-lib software is installed to issue the books to the students and staff for maintaining the library services properly. Library has supporting staff for smooth working. The stocks of books and the wear and tear of books are verified every year.
2. **OFFICE:** The office is well furnished with sufficient furniture, office is provided with high configuration computers for speedy of work, internet and Wi-Fi facility, printer, scanner, telephone. The office is covered CC camera surveillance. The whole responsibility of the office superintendent takes care.
3. **MOOT COURT:** College has well equipped Moot court hall for the benefits of the students to build up their mooting skills. It has two cupboards for keeping the reference books. The moot court hall is taken care of by the course teacher as well as committee and librarian with the discussion of principal.
4. **MEDICAL FACILITY:** The campus has health centre with full time qualified medical practitioner. The cost of maintaining this health centre is borne by all the institutions.
5. **SPORTS:** The College uses sister institutions Indoor as well as outdoor sports facilities to conduct the sports activities. College students practice in indoor hall that is Shuttle badminton, Table Tennis, Chess, Carom Gym etc. In outdoor games students practice their main events and team games and college will conduct every year Annual sports meet wherein all students of the college participate with sportive spirit.
6. **Website:** The College Website is operated and well maintained by the service provider Inventica

Technologies, Belagavi by paying annual maintenance charge (AMC).

7. **E-Library:** College provides high speed internet and Wi-fi facility to access online law journals to the students and faculty. In order to use maximum utilization and smooth functioning of the computer facilities, the Librarian will take care of the e-library.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>



## Criterion 5 - Student Support and Progression

### 5.1 Student Support

**5.1.1 Average percentage of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

**Response:** 49.7

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
127	92	93	123	117

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	<a href="#">View Document</a>
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	<a href="#">View Document</a>

**5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following**

1. *Soft skills*
2. *Language, communication and advocacy skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *Awareness about use of technology in legal process*

**Response:** A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.3 Average percentage of students benefitted by guidance for competitive examinations and career**

**counselling offered by the Institution during the last five years**

**Response:** 4.71

**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	44	0	0	0

<b>File Description</b>	<b>Document</b>
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

**5.2 Student Progression**

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 24.69

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2021-22	2020-21	2019-20	2018-19	2017-18
25	14	7	8	8

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>

### 5.2.2 Percentage of Students enrolled with State Bar council

**Response:** 38

#### 5.2.2.1 Number of Students enrolled with State Bar council (data for last completed academic year)

Response: 19

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Any Additional Information	<a href="#">View Document</a>

### 5.2.3 Average percentage of students progressing to higher education during the last five years

**Response:** 1.22

#### 5.2.3.1 Number of outgoing students progressing to higher education

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	1	2

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>

**5.2.4 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations)**

**Response: 60**

**5.2.4.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
38	10	0	9	0

**5.2.4.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
38	10	0	9	0

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Total Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trail advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting**

## Competition

**Response: 6**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
00	02	00	02	02

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level during the last five year (Data Template)	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**Response:**

The college has decentralized system of implementation of the quality policy of the IQAC. The Students' Council, student volunteers and faculty coordinators actively participate in the successful organization of academic and administrative activities. Students' Council is constituted every year according to academic performance and participation of students representing the college in sports, curricular and extra-curricular activities in the preceding academic year. Our representatives of Student Council actively participate in various activities. As per the directions of the Principal and teaching faculty representatives take initiatives and coordinates for the success of academics and other co-curricular & Extra-curricular activities. Student Council Co-ordinates in day to day academic activities for the proper functioning of the Institution. They are the means of communication and information between students and Teaching faculty. The representatives actively participates in organizing workshop, conferences, Shramadhana, Cultural events, Legal awareness programme which help them to gain leadership quality intern it will help them in their legal profession. For the overall development, students were motivated to participate in the co-curricular, extra-curricular and sports activities. The Institution provides necessary support to the student council in organizing & coordinating the events. It encourages the students to develop their leadership skills through these activities. The Institution has constituted IQAC along with various committees such as Disciplinary Committees, SC & ST Students Grievances Redresses Cell, and Research Committee in which students representatives are nominated by the Principal for the period of two years.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**5.3.3 Average number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during last five years**

**Response:** 2.6

**5.3.3.1 Number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	2	1	3	2

File Description	Document
Report of the event	<a href="#">View Document</a>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial, teaching, mentoring and/or other support services**

**Response:**

K.L.E. Society's S.A. Manvi Law College founded in the year 1974 with a vision to impart legal education and to produce globally competent professionals. It has produced eminent lawyers, academician, judges and social activists serving all over the country by their yeoman service to the society. The Alumni Association is a non-profit organization founded on 20th February, 2003 and registered on 12th April 2023 with the active co-operation and participation of the all the students who passed out from the college to meet once in a year and their constant work and guide for the progress of the, students and the institution.

**ALUMNI'S OBJECTIVES :**

- 1.To make use of alumni suggestions and innovative ideas for improving the quality of teaching and learning.

- 2.To identify and honor the prominent alumni
- 3.To conduct at least two meetings in a year and, as and when need arises
- 4.To provide environment friendly ambience for learning
- 5.To institute cash prizes to meritorious and outstanding students of the college

**ACTIVITIES AND SERVICES :**

- 1.To make arrangement for special lectures and seminars to promote academic standards through active participation and involvement of the alumni to keep in tune with the latest update in legal developments.
- 2.To provide Library facility for the alumni and to seek support of alumni for internship etc.
- 3.To make provision for the inter-active programmes on legal and social relevant aspects between the Alumni and the students of the college
- 4.To seek the co-operation of the alumni in the college activities, like organizing Legal Aid Camps etc
- 5.To emphasise on creating legal awareness amongst School and College Students.
- 6.To encourage and motivate students to participate in the competition and to reward them for their participation.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**5.4.2 Alumni contribution during the last five years (INR in lakhs)**

**Response:** E. <1 Lakhs

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for any additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

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### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

Yes, the governance of the institution is reflective of and in tune with the vision and mission of the institution. The Vision and Mission of the institution is;

##### VISION:

The vision of the institution is **“Transforming the youth into responsible citizen to instill the sense of Peace, Order and Social Justice”**

To impart legal instructions and training that motivate them in participation of socially relevant interaction programmes, to help them adapt to face the challenges emerging out of the process of development and to train them to participate in social reformation and social development.

##### MISSION:

The mission of the institution is **“Shaping the students into efficient professional through legal education”**

The college strives to instill knowledge, skills, confidence, courage and sense of discipline amongst learners by involving them in curricular, co-curricular and community orientation programmes, with a view to transform them into efficient professionals with wider outlook and enhancement of embracing to the changing conditions of modern society.

The institution has a well structured policy to engage and involve the Management, Principal and the Faculty in designing and implementing its vision, mission and core values effectively Since beginning the K.L.E. Society is known for democratic values and participation of faculty in the governance of educational institutions. The Board of Life members, consisting of teachers working in different institutions of K.L.E. Society constitutes the intellectual part of the management. The Board of Management is the apex executive body of the Society with assistance and advice of Board of Life members on academic related matters. The Principal at institutional level is a member secretary of the Local Governing Body of the college plays a vital role in framing and implementation of policies in consultation with active support and participation of faculty and students.

The IQAC consists of the Principal, Management Representative, Staff, Alumni, Parents and Students Representatives. At the commencement of every academic year, IQAC frames the Academic Plan consisting of curricular, co-curricular and extra-curricular activities and accordingly all the departments/cells/committees execute the said plan.

The Principal through IQAC interacts personally with teaching, non-teaching staff, the students and collects the suggestions/feedback from the parents, alumni and the employers while framing the academic



plan for assuring institutional efficiency.

**GOALS AND OBJECTIVES:**

- To inculcate and promote National Integration and Harmony among the students.
- To ensure long-felt need of Legal Education in the society.
- To impart Legal Education and to inculcate the principles of justice, liberty, equality, fraternity, equity, dignity in the mind of students.
- To imbibe high sense of legal, social, moral values in a democratic way of life and to unwrap the hidden talents of students.
- To be a Centre of Excellence in the field of Legal Education by adapting modern teaching techniques.
- To impart high quality Legal Education and to develop overall personality of the students in a disciplined environment.
- To create Legal Awareness among the weaker sections of the society by providing free legal service.
- To make its law graduates capable of pursuing a career in advocacy as well as competing for Judicial and civil Service etc.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management**

**Response:**

Yes, the administration of the institution is decentralized as well as participative and the same is practiced.

The Institution always embraces the practices of decentralization and participative management. Practice of decentralization is having its own significant role in the management of various activities. As it reflects involvement of all in the policy decision making, planning and administration and office management. The management and administration is responsible for quality initiative to promote education to all sections. The institution enhances the quality of excellence by involvement of various stakeholders in the decentralization and participative management to work for smooth and efficient functioning of the institution.

The involvement of faculty in all academic and administrative functions is ensured. The Decentralization has been practiced at all levels for the good governance. Considering the activities, the Principal constitutes various committees headed by the faculty namely,

- Library Advisory Committee
- SC/ST Students Grievance Redressal Cell
- Prevention of Sexual Harassment Cell (Vishaka Cell)
- Women Welfare and Empowerment Cell
- Sports, Debate and Cultural Committee
- Human Right Cell,
- National Service Scheme
- Legal Services Clinic
- ICT Committee,
- Examination and Test Committee etc.

Faculty members are nominated as co-ordinator of the committee or Cell. Committee coordinator is assigned with all responsibilities and powers for the smooth functioning.

The institute encourages the leadership as follows

**Student level:**

1. Encouraging the students to organize various activities for the students.
2. Assigning responsibilities and opportunities to develop their plan of execution of various activities.
3. Enhancement of their personality development, soft skills and communication skills and build the confidence while executing specific task.

**Faculty level:**

Opportunities to lead specific committee while conducting activities at institute level

1. Freedom is given to all to express their thoughts, new ideas and approaches
2. Inspiring them to lead the students community during classes, practical's and to guide the students while acquiring knowledge
3. Encouragement to lead the faculty while organizing at various levels the seminars, workshops and other activities

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

**Response:**

Yes, the institutional strategic/perspective plan is effectively deployed by preparing an Academic Plan before the commencement Academic year in the IQAC meeting. Accordingly all the activities are executed to commensurate with the vision and mission of the institution.

The following strategies are adopted:

IQAC prepares College Academic Plan to ensure effective curriculum delivery

Lesson plan and time table are prepared before the commencement of semester classes.

Teaching staff maintain a Class Diary to ensure that the syllabus is covered as per teaching plan.

Industrial Visit and other social institutions to provide practical exposure to the students.

Extension activities and out reach programme, Awareness on health, cleanliness and environment protection are conducted by the NSS Cell and Youth Red Cross Unit

The faculty members are encouraged to organize and participate in Conferences/Seminars/Workshops.

The institution organizes Soft Skill, Personality Development Programmes and Career Guidance Guidance training programme which will help our students to learn advocacy skills.

The institution was observed an increase in admissions every year. The college is making its sincere efforts to produce committed and efficient professional, thereby contributing to the growth of the legal system and its hub for the law aspirants to seek admission from the last few years. As there is an increase in number of students enrolling to law course was. The demand for new and independent building(Second Floor) in which the institution initiated its plan for the same. Strategic plan was designed by the Principal was approved by the Local Governing Body and Executive Committee. One of the significant strategies in that plan was to have an independent building for K.L.E. Society's S.A. Manvi Law College, Gadag. The Chief Engineer visited the building construction site to review the work progress. Thus, plan of the College has been effectively deployed as it has been shifted to newly constructed 2nd floor building during the month of September, 2021.

File Description	Document
strategic Plan and deployment documents on the website	<a href="#">View Document</a>

**6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.**

**Response:**

Yes, The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures

The K.L.E. Society Belagavi exercises the general control over policy formulation and its execution through the Board of Management, Executive Committee, Board of Life Members and Local Governing Body. At the institutional level the Principal, faculty, Office Superintendent and office staff implements quality policies and plans for smooth and effective administration. All the activities are conducted under the overall supervision and guidance of the IQAC. At the beginning of the academic year, faculty members are identified for different committees with clear guidance as to how the responsibilities of respective committees are to be carried out. While conducting events like Law Fests, Cultural activities, Moot Court Competitions, Guest lectures, Workshops etc., faculty coordinators are identified and the committee comprising both faculty in charge and students successfully organize the events. Service Rules of K.L.E. Society, Belgaum, 2009 shall apply to all the employees of the College. All the aided employees of the Institutions are governed by the rules of the Grant-in-aid Code. The requirement of vacancies for faculty and staff was identified and the same would be informed to the management and the recruitment was made as per the rules and regulations of the UGC, State Government, KCRS and the K.L.E Society bye laws. Other service conditions are determined as per the service rules of the Society. As a matter of practice, the grievances of employees shall be brought to the Principal who will amicably resolve them.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** B. 3 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
ERP (Enterprise Resource Planning) Document	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

Yes, the Welfare measures and basic amenities are provided to both teaching and non- teaching staff of the institution sch as,

1. Maternity benefits
2. Paternity benefits
3. Provident Fund
4. Employees State Insurance
5. Group Gratuity
6. Teaching and Non- Teaching can avail short term and long term loan facility at low rate of interest from Staff Credit Co-operative Society.
7. Financial assistance to the staff for attending conferences, workshops and training.
- 8, Fee concession to the children of staff taking admissions to various institutions of the Society.
9. Residential quarters are provided to the teaching and non-teaching staff in the campus.
10. KLE Health Care Centre provides Medical care to the staff at subsidized rates.
11. Management provides free education to the female child of a female menial staff working in KLE Society's Institutions.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### ***6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during the last five years***

**Response:** 23.37

#### **6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	1	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response:** 0

**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**Response:** 38

**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	2	3	0	2

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

#### Response:

Students' feedback on faculty is taken at the end of every semester to review the performance. The confidentiality is maintained as to the identity of the individual students while providing feedback. At the end of each semester feedback forms are issued to the students for each of the courses attended by them. The feedback forms in the form of questionnaire collect information about the teacher and different aspects pertaining to the teaching process. The head of the department go through the feedback forms collected from the students and suggest suitable measures to improve the teaching-learning process. The performance appraisal system for non teaching staff in the institute.is collected from the students The reports of performance appraisal of teaching and non teaching staff are collected by the Principal. The Principal communicates the outcome of appraisal in a one-to-one meeting with teaching and non teaching staff along with his observations and suggestion for better performance in future. Further, the "Suggestion Box" is installed in the college to enable the students to put their suggestions, if any, which shall be considered by the Head of the Institution for due consideration and needful action.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

The institution has separate finance section for maintaining the books of accounts and it regularly conducts audit of books of accounts every year for effective performance of the various activities, programmes, schemes executed during the academic period. The external audit is done by the Chartered Accountant appointed by the Management. The auditor will go through the detailed information that institution submits all the records of the expenditure and income including invoices, vouchers, bank transfer details, salary details of the staff, policy documents, etc., for the reference. The Auditor after verifying the books of accounts prepares the audit report along with objections, if any are raised the same is reported to the concerned authority. For the financial year 2021-22 college accounts and books of records were audited and there were no objections found.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

**Response: 1**

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
1.0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

The institution prepares annual budget every year the mobilization and allocation of funds which are required to be meet the expenditures during the year for the various purposes such as research, participation of students in various moot court and debate competitions at college lever or at various levels and development, maintenance, miscellaneous activities; learning resources such as for the purpose of subscription or purchase of books, magazines and journals and the development of new facilities etc. For all these purposes the resource is utilized in optimal manner. The main resource which is available from collection of student's tuition fee, moot court fees, Honalu magazine fees and legal aid fees etc, is collected and same is utilized optimally. The Principal and Local Governing Body will decides the overall budget of the institution and same will be forwarded to the Society for approval.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 6.5 Internal Quality Assurance System



**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

**Response:**

The Internal quality assurance cell regularly monitors and assists for the promotion of quality education. IQAC reviews Co-curricular and Extra-curricular activities, teaching methods, academic development, extension activities, sports, cultural activities and overall development of the institute. Internal Quality Assurance Cell is also one of the main policy making and implementing unit in our college. It helps to upgrade the college infrastructure and supports facilities to meet the standards of higher education and need of the students. It assesses and suggests strategy parameters of quality education. Open Book Test The Internal Quality Assurance Cell has introduced a unique plan and it has institutionalized to excel the quality of learning of students. By conducting open book test the students can get the benefits and improve their academics. After evaluation the students will be guided for attaining better performance. Guest Lectures Series and special programmes conducted covering various legal and social related issues in the learning process every academic year.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

The teaching learning process in the college is student oriented the Internal Quality Assurance Committee regularly meets with faculty to discuss for adopting the modern and enhanced methods in teaching and learning processes to adopt innovative methods. The college is well furnished with modern ICT facilities for effective utilization the Power point presentation and other activities to be carried effectively with the help of modern tools to excel in the teaching and learning process of its students and faculty members.

The IQAC reviews teaching and learning process continuously regarding standard of teaching methods and tools are being used to make learning more enjoyable. It also reviews the completion of syllabus and execution of plan of action and necessary suggestions were made for further improvement.

IQAC reviews activities in teaching learning process and methods of regular process have developed remarkable impact and outcome to improve the quality assurance in teaching learning process.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**6.5.3 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.Academic and Administrative Audit**
- 5.Disability/gender/diversity audit**
- 6.Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**Response:** B. Any 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Upload details of Quality assurance initiatives of the institution(Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Measures initiated by the Institution for the promotion of constitutional values and gender equity during the last five years.**

**Response:**

During orientation programs and other events, awareness is created of gender equity among the students.

On 26th November 2022, the College celebrated “Constitution Day” Shri. S.G Salagere, Senior Civil Judge and Member Secretary DLSA was the Chief Guest.

On 2nd and 3rd December 2021, the college organized Ambedkar Odhu Karyakrama on the eve of Azadika Amruth Mahotsav, Shri. Veerayya Swamy B, Director of the Kannada and Cultural Department was the Chief Guest.

On 10th December 2021 College celebrated Internation Human Rights Day. Dr. V V Muradande, Assistant Professor was the Chief Guest.

On 5th January 2022, the college celebrated National Consumer Day, Shri S.G. Palled. Retd. District Judge and Shri. S.G Salagere, Senior Civil Judge and Member Secretary DLSA were the Chief Guest.

On 25th January 2022 the college celebrated National Voter Day Shri. G C Reshmi, Advocate was Chief Guest

On 26th January 2022, the college celebrated Republic Day

On 27th January 2022 the college organized programme Dr. B.R.Ambedkar Odhu and the Distribution of books Karyakrama, Shri Nagaraju Pujar, Assistant Professor was the Chief Guest

On 15th June 2022, the college organised World Elder's Abuse Awareness Rally, Shri. K. Guruprasad, Principal Civil Judge and Member Secretary DLSA was the Chief Guest.

On 6th July 2022, the college organized an awareness programme, World Elder's Abuse, Shri. K. Guruprasad, Principal Civil Judge and Member Secretary DLSA was the Chief Guest.

On 5th September 2022, the college organised an awareness programme on the Linkage of Voter ID to Aadhar card

On 20th February 2021, the IQAC of the College organized a Special Lecture on “World Social Justice Day”. Prof. B.A. Hiremath, Principal, A.S.S’s College of BBA, Gadag was the resource person.

On 8th March 2021, the College celebrated “Women's Day” and presents success stories of famous women to inspire the girl students and to make them understand their potential.

On 26th November 2020, the College celebrated “Constitution Day”. Provisions relating to gender equality

and the dignity of women were highlighted.

On 10th December 2020, the College celebrated “Human Rights Day”. The staff and students have taken oaths to protect, promote and practice human rights every day.

On 8th March 2019, the College celebrated “Women's Day” Miss Manjula Munavalli, Child Activist was the Chief Guest.

On 20th March 2019 the college organized programme on Child Rights and Women's Empowerment, Miss Manjula Munavalli, Child Activist was the Chief Guest.

On 16th April 2019, the college organized a Voting Awareness campaign on the eve of the Lokhsabha Election 2019

On 8th March 2018, the College celebrated “Women's Day”.Miss. Kavitha Kulkarni, Principal of KLE School, and Smt. Vijayashree Bhoomannavar, Principal KLE Pharmacy, Gadag were Guests at the Event

On 12 October 2017the College celebrated "International Save Girl Child Day " Smt. Renuka Kulkarni, Honorable Senior Civil Judge and Member Secretary District Legal Service Authority was the Chief Guest

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Sanitary Napkin dispenser and incinerator e. Day care center for young children f. Any other relevant information	<a href="#">View Document</a>
Annual gender sensitization action plan	<a href="#">View Document</a>

**7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures**

- 1.Solar energy**
- 2.Biogas plant**
- 3.Wheeling to the Grid**
- 4.Sensor-based energy conservation**
- 5. Use of LED bulbs/ power efficient equipment**

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)**

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**

**Response:**

The college believes in “Let’s go green and keep our campus clean”. The College has played a prominent role in this by organizing various awareness programs, conducting tree plantations, and various other activities. Apart from these activities, the importance of waste management and methods of waste disposal mechanism is taught to students through courses such as Constitutional Law, Environmental Law and Solid waste Management, Labour laws, etc. On the College campus, the following initiatives are taken towards the waste management of solid waste and E-waste. They are as follows:

**Solid Waste Management**

- To achieve a healthy and conducive environment on our campus, we stringently follow waste segregation by employing Dry and Wet waste bins throughout the campus.

**E-Waste Management**

- E-waste is collected on the college campus and it’s subsequently handed over Scrap Committee.

**Waste Recycling & Reuse System**

- The paper waste generated is sent for recycling.

<b>File Description</b>	<b>Document</b>
Geotagged photographs of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.4 Water conservation facilities available in the Institution:**

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

**Response:** B. 3 of the above

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.5 Green campus initiatives include:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**Response:** A. Any 4 or All of the above

<b>File Description</b>	<b>Document</b>
Various policy documents / decisions circulated for implementation	<a href="#">View Document</a>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions / awards**
- 5. Beyond the campus environmental promotion activities**

**Response:** E. None of the above

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>

### **7.1.7 The Institution has friendly, barrier free environment**

- *Built environment with ramps/lifts for easy access to classrooms.*
- *Divyangjan friendly washrooms*
- *Signage including tactile path, lights, display boards and signposts*
- *Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment*
- *Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading*

**Response:** C. Any 2 of the above

<b>File Description</b>	<b>Document</b>
Policy documents and information brochures on the support to be provided	<a href="#">View Document</a>
Details of the Software procured for providing the assistance	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>

### **7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

The College believes in the equality of all cultures and traditions as is evident from the fact that students belonging to different castes, religions, and regions are studying without any discrimination. Though the College has diverse socio-cultural backgrounds and different linguistics, we do not have any intolerance towards cultural, regional, linguistic, communal socio-economic, and other diversities.

With great passion the National Festivals, Republic Day, Hutatma Divas, Human Rights Day, Birth Anniversaries, and Memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri.

On the October 31st birth anniversary of Sardar Vallabhbhai Patel, the College celebrates Rashtriya Ekta Diwas. The pledge is taken by staff and students on National Integration Day every year.

On January 12th National Youth Day and the Birth anniversary of Swamy Vivekananda is celebrated every year

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

Legal Services Day is celebrated on 9th November 2022 to sensitize staff and students about the constitutional obligation of the state to provide free legal services to needy people.

Constitution Day is celebrated on 26th November every year. The programme initiates with the Preamble reading of the Constitution followed by lectures on the sensitization of students on responsibility towards the Constitutional Values, Rights, Duties and Responsibilities of citizens.

On 10th December 2022 college celebrated Human Rights Day to inculcate human values among the students.

On 25th January 2022, College celebrated National Voters Day to make awareness about voting and their responsibility to cast a vote.

On 8th March 2019, the College celebrated “Women's Day” Miss Manjula Munavalli, Child Activist was the Chief Guest.

On 20th March 2019the college organized programme on Child Rights and Women's Empowerment, Miss Manjula Munavalli, Child Activist was the Chief Guest.

On 16th April 2019, the college organized a Voting Awareness campaign on the eve of the Lokhsabha Election 2019

On 12 October 2017the College celebrated "International Save Girl Child Day " Smt. Renuka Kulkarni, Honorable Senior Civil Judge and Member Secretary District Legal Service Authority was the Chief Guest

On 8th March 2018, the College celebrated “Women's Day”.Miss. Kavitha Kulkarni, Principal of KLE School, and Smt. Vijayashree Bhoomannavar, Principal KLE Pharmacy, Gadag were Guests at the Event

On 12th January 2021, College celebrated National Youth Day to motivate the students and take responsibility in nation building.

On 20th February 2021, College celebrated Social Justice Day to make awareness about Social



responsibilities.

Apart from this, Republic Day, Dr B. R Ambedkar Jayanti, Independence Day, Gandhi Jayanti, World Environment Day, Anti-Drug Awareness Programme, etc every year. The college organizes Legal Awareness programmes to sensitize human values and responsibility among the common people.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** D. 1 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

The college is committed to promoting ethics and values amongst students and faculty. The College organizes National festivals as well as Anniversaries of great Indian Personalities these include:

- Independence Day (15th August)
- Sadbhavana Diwas (20th August)
- Teacher's Day (5th Sept) (Birthday anniversary of a great teacher Dr. Sarvapalli Radhakrishanna)
- NSS Day (24th Sept)

- Mahatma Gandhi and Lal Bahadur Shastri Jayanti (2nd Oct)
- Maharshi Valmiki Jayanti (24th Oct)
- National Unity Day/ Ekta Divas (Vallabhnbhai Jhaverbhai Patel Birth Anniversary) ( 31 Oct)
- Kannada Rajostava (1st Nov)
- Kanakdas Jayanti (3rd Dec)
- Human Rights Day (10th Dec)
- Lingaraj Jayanti (10th Jan)
- Vivekanand Jayanti (12th Jan)
- Republic Day (26th Jan)
- Hutatma Divas ( 30th Jan)
- International Women’s Day (8th March)
- Dr. B. R. Ambekar Jayanti (14th April)
- World Environment Day (5th June)
- International Yoga Day (21st June)

File Description	Document
Link for Geotagged photographs of some of the events	<a href="#">View Document</a>
Link for Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### Response:

BEST PRACTICES OF THE INSTITUTION: 2021-22

#### 1. Title of the Practice:

#### Legal Awareness Programme

#### 2. The objective of the practice:

Latin phrase *Ignorantia Juris non exusat* means ignorance of the law is not excused. Hence everybody must know the law of the land. In this perspective, Legal Awareness Programs are organized. The college organizes legal awareness programmes with the objective to create awareness among the students and the public in general. The knowledge acquired by the students will be imparted to the public in general.

#### 3. The context:

As there is a dearth of knowledge about basic legal knowledge amongst the general public, these

programmes will help in day-to-day life and may avoid future unwanted consequences.

#### **4. The practice:**

The college organizes several legal awareness programmes within the campus as well as outside the campus like villages etc. Often, programs are organized in association with District Legal Services Authority, District Bar Association, and other local authorities.

In these programmes knowledge of the law is imparted by legal experts.

#### **5. The evidence of success:**

The majority of students participated enthusiastically. The audience was imparted with knowledge of various laws and got clarified their legal problems. The further audience is informed to contact the District Legal Services Authority Gadag and also the Legal Clinic at the college for further guidance in legal matters. All the stakeholders of the Legal Awareness programs were satisfied with the programs

- Legal Awareness Programmes in villages
- National Road Safety Day with Rally
- Awareness as to senior citizens' rights with Rally
- Consumer Awareness

#### **6. The problems encountered:**

- The lethargy of the mass stakeholders
- Lack of proper cooperation by all the organizers
- Gaps in the implementation of laws
- Financial constraints

### **BEST PRACTICES OF THE INSTITUTION: 2021-22**

## **II. Health and Physical Fitness Awareness Programme**

### **1. Title of the Practice:**

Health and Physical Fitness Awareness Programme

### **2. Objective of the practice**

Health Awareness Programme provides information on preventative measures to maintain and improve general physical and mental wellness. The health of students has become more and more important to be monitored. Due to environmental pollution, bad habits, fast food, etc., students are facing health problems. The college organises health awareness programs with the objective to create awareness among students about health issues and how to overcome the same. The social and emotional skills, knowledge, and behaviours that students learn in the classroom help them to build resilience and set the pattern for how they will manage their physical and mental health throughout their lives.

### **3. The context:**

Bearing in mind the curiosity among the students, we assumed that if we develop an interactive Health Awareness Programme that will teach the students about health consciousness and be able to make the students aware of health issues. As many of the students are from a rural background and looking for physical activity, the college thought of implementing and enlightening the student community about health and physical fitness awareness programmes through various activities.

#### 4. The Practice:

The college has been inviting experts to deliver a special lecture on health consciousness and awareness on many issues including awareness on Covid 19 pandemic, Cancer, Pulse polio, tuberculosis, the impact of consumption of tobacco, Healthy food, etc. We have organised two vaccination drives for students, staff, and the public. Conducted yoga programmes and also made the student community actively participate in a demonstrative lecture on Yoga.

#### 5. The Evidence of success:

The majority of the students participated in health and physical fitness awareness programmes. Invited trained and expert professionals to deliver demonstrative lectures and also prompt students to practice yoga regularly. This consciousness among the student community has proved a greater success by looking at the activeness of the students and their active participation in co-curricular and extra-curricular activities.

Guest Lecture on the Importance of Sports and Health By Dr. Sathish Hombale on 29th August 2022

On 4th Feb 2022 Dr. Venkatesh Rathod, Medical Officer, PHC Shirahatti, Gadag delivered a special lecture on “Prevention and Precautions of Cancer”

Observation Of International Yoga Day on 21st June 2022 Dr. Hiremath, Principal, Shivananda Yoga College was the Chief Guest

#### 6. The problems encountered:

The problems encountered are:

- Lack of public participation
- Human resources
- Lack of cooperation in the execution of the program among the different departments
- Lack of financial support

File Description	Document
Link for Best practices in the Institutional web site	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust

**within 1000 words**

**Response:**

### **INSTITUTIONAL DISTINCTIVENESS: 2021-22**

The vision of the institution is “Transforming the youth into responsible citizens to instill the sense of peace, order and social justice”

To impart legal instructions and training that motivate them in participation of socially relevant interaction programmes, to help them adapt to face the challenges emerging out of the process of development, and to train them to participate in social reformation and social development.

To achieve the vision the college has conducted Guest Lectures and an Awareness programme.

1. On 5th January 2022, National Consumer Day was observed, Shri. S.G Palled Retd District Judge and Sri. S.G. Salagere Member Secretary DLSA, spoke on consumer rights.
2. On 4th February 2022 “World Cancer Day” was observed by the N.S.S Unit & Youth Red Cross Wing of the college. Dr. Venkatesh Rathod, Medical Officer of PHC, Shirahatti, Gadag was the guest speaker and spoke on the symptoms of Cancer and precautionary measures to be taken into consideration in order to avoid and protect from the disease. He quoted that ‘Prevention is better than cure`, by emphasizing healthy food, habits, and exercise are necessary to improve the standard of living. Principal, Shri S.R. Patil, presided over the function wherein all the teaching and non-teaching staff and students were present.
3. On 23rd February 2022 National Road safety was observed Smt. Uma H Vaggar PSI, Trafficking Police Station, Gadag Betageri was the Resource Person, Manjunath Asooti and Sharath Kumar, PC of Rajjev Gandhi Police Station spoke on traffic rules.
4. On 26th February 2022, the college organised one Day Skill Development Workshop on Personal Branding-Tag Yourself Shri. Vidyadeesh Vadavi was the resource person who spoke on the development of skills that help in the profession
5. On 21st June 2022 International Yoga Day Observed, S.S. Hiremath, Principal of JSVV Shivanandh Yoga College was a resource person, he spoke on the importance of Yoga in day-to-day life.
6. On 15th June 2022, the World Elder's Abuse Awareness Rally was organized by the college to create awareness against abusing elders among the public
7. On 6th July 2022 world Elder's Abuse Awareness Programme was organized by the college to create awareness against abusing elders among the Students, Shri. K Guru Prasad, Principal Civil Judge, And Member Secretary was a Chief Guest.
8. On 29th July 2022 Our students visited Juvenile Justice Board to Know the practical aspects and procedures of Juvenile Justice Board Proceedings
9. On 11th August 2022, Our students visited District Prison to study the facilities given to inmates of the jail.
10. On 20th August 2022 students visited Shri. Someshwara Swimming Mills, Lakshmeswara, to study the practical implementation of Labour Laws
11. On 29th August 2022 National Sports Day was Observed Dr. Sathish Hombale, Counseling Chief Medical Officer K.H.Patil Institute of Yoga and Science Hulkoti spoke on the importance of sports and students' life
12. An IQAC initiative of the college organized a Workshop on Career Guidance “How to prepare for

the competitive exams ?”. on 6th August 2021. Sri Jagadish Musundi, Director, S.A. Musundi Coaching Centre, Gadag was the resource person. He addressed the students on how to prepare for competitive exams such as I.A.S., K.A.S., and other competitive exams in the competitive world. Sri S.T. Murashillin, IQAC, Coordinator, motivated the students to take active participation who are desirous to pursue and achieve dreams in the Judiciary. Principal, Sri S.R. Patil, emphasized to the students regarding time management is the key element for cracking competitive exams. All the teaching and non-teaching staff and students were present on this occasion.

13. On the eve of ‘Azadi Ka Amrut Mahotsava’ and Gandhiji- Shastriji Jayanti, the college along with sister institutions of the Gadag campus has organized the ‘Legal Awareness Programme’ in association with District Legal Service Authority, Gadag on 2nd October 2021. The program was inaugurated by Sri Shankaranna Munavalli, Director, Board of Management, Belagavi. Smt. Mahalaxmi Nerale, Pri. District and Session Judge and Chairman, DLSA, Gadag and Sri S.G. Salagare, Sr. Civil Judge and Member Secretary, DLSA, spoke on objectives and benefits available under the Legal Service Authority Act, 1987. Our students actively participated in creating awareness among the general public throughout the Gadag district till November 14, 2021.

File Description	Document
Link for appropriate web in the Institutional website	<a href="#">View Document</a>

## **5. CONCLUSION**

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### **Additional Information :**

Apart from teaching faculty, physical Education director and Librarian awarded with Ph.D. degree. Our faculty members have presented research papers in various National/International conferences during the last five years.

### **Concluding Remarks :**

I am extremely happy that our college is now seeking Accreditation from NAAC for the second time (Cycle 2). The college sought Accreditation Voluntarily for the first time in the year 2004 and was assessed and Accredited by NAAC with B Grade. Many initiatives have been taken during the Post-Accreditation period for imparting quality legal education to the students of Gadag region. I am happy to mention that the growth of our college has been unprecedented in all spheres of legal education since its first Accreditation.

Drafting of Self Study Report requires commitment of the IQAC co-ordinator and involvement of the Principal, Members of Steering Committee, Faculty Members and the Administrative staff of the college. It has been drafted with the whole hearted co-operation, assistance and help of all the members of teaching staff and non-teaching staff of the college.

The college with its salient features such as highly qualified staff, ICT enabled Classrooms, innovative teaching methods; library with internet facility, intensive study tours, remedial classes and social commitments through extension activities by NSS Unit, YRC and Legal Services Clinic has achieved remarkable status in field of legal education. This journey wouldn't have been completed without the involvement of the students.

We are very much thankful to our Chairman Sir, Members of Board of Management, Life Members of KLE Society, Belagavi for their support. I also appreciate the co-operation of Chairman and Members of Executive Committee for Law Colleges and Local Governing Body of our college and I thank them for the same. I sincerely thank all the teaching and non teaching staff, parents, alumni, employers, and students for having faith and support in development of institution. Last but not least I thank everyone who has directly or indirectly contributed in quality enhancement.

**Dr. S. R. Patil**

**Principal**

**KLE Society's**

**S. A. Manvi Law College, Gadag**

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.2	<p><b><i>Number of Add on or value added courses /Certificate programs offered during the last five years</i></b></p> <p>Answer before DVV Verification :            Answer After DVV Verification :0            Remark : DVV has made the changes as per shared clarification.</p>																				
1.2.3	<p><b><i>Average percentage of students enrolled in Add on or value added courses /Certificate programs as against the total number of students during the last five years</i></b></p> <p><b>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>26</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per shared clarification.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	26	0	0	0	0	2021-22	2020-21	2019-20	2018-19	2017-18	0	0	0	0	0
2021-22	2020-21	2019-20	2018-19	2017-18																	
26	0	0	0	0																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
0	0	0	0	0																	
2.3.3	<p><b><i>Ratio of faculty mentor to students for academic and other related issues (Data for the latest completed academic year )</i></b></p> <p><b>2.3.3.1. Number of faculty mentors assigned to students for academic and other related issues:</b>            Answer before DVV Verification : 7            Answer after DVV Verification: 6            Remark : DVV has made the changes as per shared clarification.</p>																				
2.4.2	<p><b><i>Average percentage of full time teachers with Ph. D. / LL.D during the last five years (consider only highest degree for count)</i></b></p> <p><b>2.4.2.1. Number of full time teachers with Ph.D./LL.D year-wise during the last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>1</td> <td>1</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	3	1	1	00	00	2021-22	2020-21	2019-20	2018-19	2017-18					
2021-22	2020-21	2019-20	2018-19	2017-18																	
3	1	1	00	00																	
2021-22	2020-21	2019-20	2018-19	2017-18																	



2021-22	2020-21	2019-20	2018-19	2017-18
02	01	01	00	00

Remark : DVV has made the changes as per shared clarification.

3.4.2 **Total Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by the institution/teachers/research scholars/students during the last five years**

3.4.2.1. **Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by institution/teachers/research scholars/students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	1	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Remark : DVV has not consider shared certificate of appreciation.

3.4.3 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

3.4.3.1. **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
13	3	0	1	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
9	2	0	1	1

Remark : DVV has made the changes as per shared clarification.

3.4.4 **Average percentage of students participating in extension activities at 3.4.3. above during last five years**

3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/**

**NCC/ Red Cross/ YRC etc., year-wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
185	104	0	55	126

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
158	98	0	55	73

4.3.3

**Bandwidth of internet connection in the Institution**

Answer before DVV Verification : A. 750 MBPS

Answer After DVV Verification: D. 5 MBPS – 10 MBPS

Remark : DVV has made the changes as per shared report by HEI.

5.1.3

**Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years****5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
96	44	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	44	0	0	0

Remark : DVV has made the changes as per shared clarification.

5.1.4

**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made the changes as per shared clarification.

5.2.1

**Average percentage of placement of outgoing students during the last five years****5.2.1.1. Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
50	25	8	8	8

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
25	14	7	8	8

Remark : DVV has made the changes as per shared clarification.

5.3.1

***Total Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trail advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition***

***5.3.1.1. Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years.***

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	9	17	9

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
00	02	00	02	02

Remark : DVV has made the changes as per shared clarification.

5.3.3

***Average number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during last five years***

***5.3.3.1. Number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated year wise during last five years***

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
31	11	4	29	27

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	2	1	3	2

Remark : DVV has made the changes as per shared reports.

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	5	5	1	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	2	3	0	2

Remark : DVV has made the changes as per shared clarification.

6.5.3 ***Quality assurance initiatives of the institution include:***

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. ***Collaborative quality initiatives with other institution(s)***
3. **Participation in NIRF**
4. ***Academic and Administrative Audit***
5. ***Disability/gender/diversity audit***
6. ***Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)***

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : DVV has made the changes as per shared clarification.

7.1.10 **The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**

3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

Remark : DVV has made the changes as per shared clarification.

## 2.Extended Profile Deviations

ID	Extended Questions
1.3	<b>Number of Computers/ laptops</b> Answer before DVV Verification : 31 Answer after DVV Verification : 0